HUUSD Teacher Supervision and Evaluation Program Summary of Components

Comprehensive Cycle

(Years 1 and 3 OR Years 1 and 2 for new teachers)

- Annual Goals
 Cover Sheet
 (optional in the
 Comprehensive Cycle)
- **Goal Setting**
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- Pre-observation Planning
- Rubric(s)
- Walk-Throughs (10-12)

Formal (min 1) and informal observations



End Of Year Meeting

• Teacher: End of Year

Evaluation Cover Sheet

• Final Summary Rubric

• Final Comprehensive

Evaluation Report

• Comprehensive

Reflection

Used only for Final Meeting- Not for permanent file DO NOT SEND

Send to Central Office by June 1

Formal Observation to occur in the first semester

Formative Cycle

(Years 2 and 4, or Year 3 for level 1 teachers)

